

GETTING TO SEE A COPY OF AN EBSR

If you wanted to see a copy of a *paper* registration you needed to go into your local Office of the Traffic Commissioner and ask to see it. They allowed you to see it and charged a small fee if you wanted a copy. But, can you do the same with an Electronic Registration?

The short answer is yes. Under EBSR nothing changes. The same system applies, except that VOSA will now show you the PDF of the EBSR as a replacement for a copy of the paper application form. They will not supply the full data file, only the PDF that they hold as the record of the registration in the same way they hold paper copies.

All registrations are now held centrally at VOSA in Leeds; however a local Office of the Traffic Commissioner will be able to print a PDF of an EBSR or obtain a copy of a paper registration from Leeds, if asked.

There are now two ways in which you can obtain a copy of an EBSR registration:-

- Email or write to Lee Betts at the Central Licensing Office, Hillcrest House, 386
 Harehills Lane, Leeds, LS9 6NF, email <u>lee.betts@vosa.gov.uk</u> or phone 0113 254
 3279. The PDF or paper registration will then be dispatched on payment of a fee,
 where required.
- 2. Visit your local Office of the Traffic Commissioner who will either provide a PDF of the file or request a copy of the paper registration from Leeds for you to see.

On line information

Registration details, though not the documents, can also be viewed on-line at the VOSA website:-

http://www.vosa.gov.uk/vosacorp/onlineservices/onlineservices.htm

A number of search services are also available through this site including:-

Registrations

http://www.tan.gov.uk/tanen/VOSA_SelfServiceOpBusRegSearch_New.asp

Operator Search

http://www.tan.gov.uk/tanen/vosa anonymousoperatorsearch new.asp

Notices & Proceedings

http://www.vosa.gov.uk/vosacorp/publications/noticesandproceedings/noticesandproceedings.htm